

# **Ship for World Youth New Zealand Incorporated Annual General Meeting Agenda**

17:00 Sunday 19 August 2018 (sharp)  
1a Stanley Road, Glenfield, Auckland, 0629

*The Ship for World Youth New Zealand Association invites all members to attend the AGM in from 16:45, in person (Auckland) or electronically using Zoom. Download Zoom at the App store or visit <https://zoom.us/>. Check <https://www.facebook.com/swynz/> for the Zoom meeting link. Please ensure you join early to test Zoom's function on your device before the meeting begins.*

## **Agenda:**

1. Welcome, apologies and tabling of late items
2. Minutes of 7 October 2017 Annual General Meeting
3. Presidents' report
4. Treasurer's financial report to 31 March 2018
5. Reports from other exec members
6. Election of executive officers for 2018 / 2019
7. Updates to SWYNZ Incorporated Society Rules
8. 2018/2019 annual planning and schedule of next SWY Executive Committee Meeting
9. General Business

## **AGM President's report**

Kia ora all,

Thank you for coming to the AGM this year.

2018 has been a quieter year with no Port of Call or delegation to prepare. However, there have been a couple of projects the exec have been involved in.

Firstly, the donation of \$200 towards books, toys, and games for children at the Red Cross (namely former refugees) and Women's Refuge, as well as a food voucher and games for the Dunedin Youth Transition home, established in January this year. These were very well received and the organisations were touched to have been involved in our Christmas cheer. I hope this is the start of a tradition, to donate or volunteer hours during the Christmas season when people feel the extra strain, which could be continued over the years.

Recently there was a worldwide SWY initiative run by Canada and Brazil. There were a couple of messages from NZ SWYers who participated in this. While some clothing stayed in NZ, a box of bras are winging their way to several different Pacific Islands to help women working there, as part of a Zonta initiative. Thank you to those who donated and helped our local charities and communities during the colder months.

We have been approached by several different parties in the past month asking for our help. This includes Helen Clark, who is looking to host a reunion next year. While we aren't able to offer venues or play a bigger role in organising, we are looking forward to helping Helen and Adrian (both participants in the Ship for Goodwill 1974-75 programme) behind the scenes.

As you may be aware, Tamae san will be back in NZ (Auckland) on the 10-13 August with a group of blind students. We are currently liaising with the Blind Foundation to ensure each student is able to stay with a Kiwi host family.

MYD has approached us again for help with the Core Young Leaders Development programme. There is ongoing correspondence about this, but with our limited resources, we may only be involved with the selection of candidates.

Another successful Colour Run was held in Gisborne earlier this year, with 1,500 attending. The money raised went to the local multicultural council to fund various projects in the region.

Lastly, as we both step down as co-chairs, we would like to thank the 2018 committee for their unwavering enthusiasm, support, and jokes. It has been a blast. We wish the future chairs and role bearers all the best and lots of fun on their new alumni adventure.

Arohanui,

Anna & Arish

# Ship for World Youth New Zealand Incorporated

## Financial Report – Year Ended 31 March 2018

### Financial Position Summary:

SWYNZ Inc finished the year with a bank balance of \$9,768.76 (including on-call investments of \$8,144.65), a slight overall increase from 31 March 2017 of \$1,102.87.

It was a quiet year with the majority of transactions relating to the wash-up of the SWY29 Port of Call programme. There were additional transactions relating to the payment of the funds raised to SWY India, to support their school equipment initiative, of which special mention must go to Tireni Ratema and Garreth Stevens for their efforts.

As for past years, SWYNZ Inc has very little of its own regular expenditure. The only costs are:

1. Website related costs – Domain Name registration (\$44.85), hosting (\$100 per year): A total of \$150 + GST per year.
2. SWYAA International membership – USD\$100 per year (approx \$135 NZD per year)

Website expenditure is kindly met by an ex-PY (Josh Bahlmann) for which we remain grateful.

SWYNZ Inc has no regular income stream, with the current position a result of accumulated surpluses from past sponsorship or grants received.

Surplus funds have been retained for future NZ delegations should NZ be invited to participate in future SWY programmes, or for Alumni activities such as reunions or social contribution events.

The SWYNZ Inc bank account is held with KiwiBank. Two signatures (or approvers) are required for all withdrawal transactions. The account is primarily operated via internet banking.

### Approvals Sought:

1. *I move that the accounts to 31 March 2018 and this report be accepted.*

### General Comment:

I would like to continue as Treasurer for SWYNZ Incorporated subject to nomination and acceptance.

**Darryl Bretherton (SWY11) – Treasurer**



# **Ship for World Youth New Zealand Incorporated**

Annual Accounts to 31 March 2018

Prepared by: Darryl Bretherton (Treasurer - SWY NZ Inc)

Notes:

1. These accounts have not been audited.

**SHIP FOR WORLD YOUTH NEW ZEALAND  
DAILY CASHFLOW  
1 April 2017 to 31 March 2018**

Date	Description	Chq Reference	Amount	Balance
<b>TOTALS</b>	<b>Opening balance 1/4/17</b>			<b>\$ 8,598.14</b>
19/04/2017	A C Naresh	PoC	-686.31	\$ 7,911.83
19/04/2017	D Bretherton	PoC	-377.00	\$ 7,534.83
19/04/2017	A Ravindran	PoC	-150.75	\$ 7,384.08
20/04/2017	IYEO PoC Contribution	PoC	5656.00	\$ 13,040.08
20/04/2017	India Cards	SWY India	65.00	\$ 13,105.08
20/04/2017	D Bretherton	SWY India	-1463.70	\$ 11,641.38
20/04/2017	A Hoeksims	PoC	-1836.32	\$ 9,805.06
20/04/2017	Transfer	to savings	-8000.00	\$ 1,805.06
23/07/2017	D Bretherton	DomainName	-44.85	\$ 1,760.21
28/12/2017	D Bretherton	SWYAA Mem	-136.10	\$ 1,624.11
<b>Closing Balance 31/3/18</b>				<b>\$ 1,624.11</b>

Income						
Membership	Alumni	Delegation Sponsorship	PoC Sponsorship	Fundraising	Interest	Other
0.00	0.00	0.00	5656.00	65.00	0.00	0.00
			5656.00	65.00		

Expenditure					
Website	Delegation Expenses	Alumni	PoC Expenses	Misc Expenses	Other
44.85	0.00	0.00	3050.38	136.10	1463.70
			686.31		
			377.00		
			150.75		
			1,836.32		1,463.70
44.85				136.10	

**SHIP FOR WORLD YOUTH NEW ZEALAND****Investment Account****1 April 2017 to 31 March 2018**

<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>
<b>TOTALS</b>	<b>Opening balance 1/4/2017</b>		<b>\$ 67.75</b>
20/04/2017	Deposit	8000.00	\$ 8,067.75
30/04/2017	Interest	1.11	\$ 8,068.86
30/04/2017	Bonus Interest	2.21	\$ 8,071.07
30/04/2017	Withholding Tax	-1.10	\$ 8,069.97
31/05/2017	Interest	3.44	\$ 8,073.41
31/05/2017	Bonus Interest	6.85	\$ 8,080.26
31/05/2017	Withholding Tax	-3.40	\$ 8,076.86
30/06/2017	Interest	3.33	\$ 8,080.19
30/06/2017	Bonus Interest	6.63	\$ 8,086.82
30/06/2017	Withholding Tax	-3.29	\$ 8,083.53
31/07/2017	Interest	3.44	\$ 8,086.97
31/07/2017	Bonus Interest	6.85	\$ 8,093.82
31/07/2017	Withholding Tax	-3.40	\$ 8,090.42
31/08/2017	Interest	3.44	\$ 8,093.86
31/08/2017	Bonus Interest	6.88	\$ 8,100.74
31/08/2017	Withholding Tax	-3.41	\$ 8,097.33
30/09/2017	Interest	3.33	\$ 8,100.66
30/09/2017	Bonus Interest	6.66	\$ 8,107.32
30/09/2017	Withholding Tax	-3.30	\$ 8,104.02
31/10/2017	Interest	3.44	\$ 8,107.46
31/10/2017	Bonus Interest	6.88	\$ 8,114.34
31/10/2017	Withholding Tax	-3.41	\$ 8,110.93
30/11/2017	Interest	3.33	\$ 8,114.26
30/11/2017	Bonus Interest	6.66	\$ 8,120.92
30/11/2017	Withholding Tax	-3.30	\$ 8,117.62
31/12/2017	Interest	3.44	\$ 8,121.06
31/12/2017	Bonus Interest	6.88	\$ 8,127.94
31/12/2017	Withholding Tax	-3.41	\$ 8,124.53
31/01/2018	Interest	3.44	\$ 8,127.97
31/01/2018	Bonus Interest	6.91	\$ 8,134.88
31/01/2018	Withholding Tax	-3.42	\$ 8,131.46
28/02/2018	Interest	3.11	\$ 8,134.57
28/02/2018	Bonus Interest	6.24	\$ 8,140.81
28/02/2018	Withholding Tax	-3.09	\$ 8,137.72
31/03/2018	Interest	3.44	\$ 8,141.16
31/03/2018	Bonus Interest	6.91	\$ 8,148.07
31/03/2018	Withholding Tax	-3.42	\$ 8,144.65
			<b>\$ 8,144.65</b>

**SHIP FOR WORLD YOUTH NEW ZEALAND**  
**Income and Expenditure Statement**  
**1 April 2017 to 31 March 2018**

**Income**

Membership	\$	-	
Alumni	\$	-	
Delegation Sponsorship	\$	-	
PoC Sponsorship	\$	5,656.00	
Fundraising	\$	65.00	
Net Interest (after RWT)	\$	-	
Other	\$	-	
<b>TOTAL</b>			<b>\$ 5,721.00</b>

**Expenses**

Website	\$	44.85	
Delegation Expenses	\$	-	
Alumni	\$	-	
PoC Expenses	\$	3,050.38	
Misc Expenses	\$	136.10	
Other	\$	1,463.70	
<b>TOTAL</b>			<b>\$ 4,695.03</b>
<b>Net Income over Expenditure</b>			<b>\$ 1,025.97</b>

Bank Account at Start - 1/4/16			<b>\$ 8,598.14</b>
Plus: Net Income over Exp	\$	1,025.97	
Less: Transfer to Investment	<b>-\$</b>	<b>8,000.00</b>	
Plus: Transfer from Investment	\$	-	<b>-\$ 6,974.03</b>
Bank Account at End			<b>\$ 1,624.11</b>

Investment Account at End			<b>\$ 8,144.65</b>
Cash at End			<b>\$ 9,768.76</b>

**SHIP FOR WORLD YOUTH NEW ZEALAND**  
**Income and Expenditure Statement**  
**1 April 2017 to 31 March 2018**

**1. Fundraising**

PoC \$ 5,656.00

The contribution from IYEO towards Port of Call - February 2017

Income \$ 65.00

This income relates to Alumni fundraising to support SWY India with school equipment. A further \$1398.70 shows in 2017 accounts. The money was sent in April 2017.

**2. Port of Call SWY29 - 12-14th February 2017**

	2017	2018	Total
Income	\$ 1,000.00	<b>\$ 5,656.00</b>	\$ 6,656.00
Expenses	\$ 603.00	<b>\$ 3,050.38</b>	\$ 3,653.38
	<u>\$ 397.00</u>	<u><b>\$ 2,605.62</b></u>	<u>\$ 3,002.62</u>

Above is a summary of 2017 Port of Call. Income and expenses recorded in both 2017 and 2018 financial years.

**3. Other**

SWY India \$1,463.70

Fundraising done for SWY India to purchase school equipment. Funds sent via telegraphic transfer.



**SHIP FOR WORLD YOUTH NEW ZEALAND INCORPORATED**  
**Income and Expenditure History**

	to 31/3/12	to 31/3/13	to 31/3/14	to 31/3/15	to 31/3/16	to 31/3/17	to 31/3/18
	<b>2011/2012</b>	<b>2012/2013</b>	<b>2013/2014</b>	<b>2014/2015</b>	<b>2015/2016</b>	<b>2016/2017</b>	<b>2017/2018</b>
<b>Income</b>							
Membership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alumni				\$ 103.00	\$ -	\$ -	\$ -
Delegation Sponsorship	\$ 1,710.00	\$ -	\$ -	\$ -	\$ 8,817.71	\$ 1,200.00	\$ -
PoC Sponsorship	\$ -	\$ 7,000.00	\$ -	\$ 12,000.00	\$ -	\$ 1,000.00	\$ 5,656.00
Fundraising	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 1,398.70	\$ 65.00
Interest	\$ 31.75	\$ 61.63	\$ 68.78	\$ 114.88	\$ 71.69	\$ -	\$ -
Other	\$ 1,284.87	\$ 20.00	\$ 240.00	\$ -	\$ 1,000.00	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 3,026.62</b>	<b>\$ 7,081.63</b>	<b>\$ 308.78</b>	<b>\$ 12,317.88</b>	<b>\$ 9,889.40</b>	<b>\$ 3,598.70</b>	<b>\$ 5,721.00</b>
<b>Expenses</b>							
Website	\$ 57.50	\$ -	\$ -	\$ -	\$ -	\$ 44.85	\$ 44.85
Delegation Expenses	\$ 1,245.38	\$ 1,364.59	\$ 272.64	\$ 8,295.39	\$ 5,550.67	\$ 1,793.41	\$ -
Alumni	\$ -	\$ -	\$ -	\$ 1,562.94	\$ 575.87	\$ 242.00	\$ -
PoC Expenses	\$ -	\$ 1,770.69	\$ 1,599.21	\$ 929.50	\$ -	\$ 603.00	\$ 3,050.38
Misc Expenses	\$ -	\$ 1.50	\$ 134.06	\$ -	\$ -	\$ 494.38	\$ 136.10
Other	\$ 2,691.11	\$ -	\$ -	\$ 239.57	\$ 1,110.00	\$ -	\$ 1,463.70
<b>TOTAL</b>	<b>\$ 3,993.99</b>	<b>\$ 3,136.78</b>	<b>\$ 2,005.91</b>	<b>\$ 11,027.40</b>	<b>\$ 7,236.54</b>	<b>\$ 3,177.64</b>	<b>\$ 4,695.03</b>
<b>Net Income over Expenditure</b>	<b>-\$ 967.37</b>	\$ 3,944.85	<b>-\$ 1,697.13</b>	\$ 1,290.48	\$ 2,652.86	\$ 421.06	\$ 1,025.97
<b>Transfer to Investment</b>					\$ -	\$ -	<b>-\$ 8,000.00</b>
<b>Bank Account at Year End</b>	<b>\$ 1,986.02</b>	<b>\$ 5,930.87</b>	<b>\$ 4,233.74</b>	<b>\$ 5,524.22</b>	<b>\$ 3,177.08</b>	<b>\$ 8,598.14</b>	<b>\$ 1,624.11</b>
<b>Funds</b>							
Balance bought forward	\$ 2,953.39	\$ 1,986.02	\$ 5,930.87	\$ 4,233.74	\$ 5,524.22	\$ 8,177.08	\$ 8,598.14
Add: Net Income over Expenditure	-\$ 967.37	\$ 3,944.85	-\$ 1,697.13	\$ 1,290.48	<b>\$ 2,652.86</b>	<b>\$ 421.06</b>	<b>-\$ 6,974.03</b>
<b>Balance at Year End</b>	<b>\$ 1,986.02</b>	<b>\$ 5,930.87</b>	<b>\$ 4,233.74</b>	<b>\$ 5,524.22</b>	<b>\$ 8,177.08</b>	<b>\$ 8,598.14</b>	<b>\$ 1,624.11</b>

Investment Acc

Investment \$ 8,144.65  
**Cash Balance** \$ 9,768.76

## **SHIP FOR WORLD YOUTH NEW ZEALAND**

### **Notes to Annual Accounts**

**1 April 2017 to 31 March 2018**

1. These accounts have not been audited.

#### **2. Income**

Membership	Subscriptions
Alumni	Alumni events such as Reunions
Delegation Sponsorship	Sponsorship specific for a Delegation/SWY Programme
PoC Sponsorship	Grants received from Government/IYEO (Japan)
Fundraising	Alumni initiated fundraising for various purposes

#### **3. Expenses**

Website	Website expenses
Delegation Expenses	Expenses specific to Delegations
Alumni	Expenses for Alumni events - Reunions/Social Gatherings
PoC Expenses	Expenses for Ports of Calls, JPY Missions when hosted by SWYNZ
Misc Expenses	Expenses related to normal Alumni operations not categorised elsewhere
Other	Other 'one-off' expenses

## **Social Contributions Vice President**

### **Annual report 2017/2018**

Without participation in SWY30 or SWY31, 2017 / 2018 has been a quiet year for SWYNZ, when compared with the 2010's in general.

This has allowed time for reflection on other projects, but overall has reduced the level of Ex-PY interaction both in the Executive Committee and wider context. Despite that, there is still much to celebrate amongst the network. During this year SWYNZ and its Ex-PYs contributed to several social and international cooperation projects.

Many individuals have contributed internationally, for example:

- Sandra Ivanov of SWY29, who committed most of her last year to volunteering in disaster recovery in Peru and then aid distribution in Serbia.
- SWYNZ Exec member and SWY28 participant Shayma'a Arif, who has recently been volunteering as an interpreter in Lesvos, working to support refugees fleeing conflict.

Closer to home, Ex-PYs engaged in several reunion events.

- A SWY29 reunion event in May brought the vast majority of the 29 delegation together and included some volunteering / clean up projects in Christchurch.
- A wider social SWYNZ reunion series was put together in February, and engaged over a dozen Ex-PYs across Christchurch, Wellington and Auckland

I have personally taken the last year to travel extensively, connecting with many international SWY AA's and their members on the way, and participating in the RUSWY programme in Russia and GA in Dubai. Brandon Jackson (SWY28) and I waited eagerly to hear if NZ would be the destination for the 2018 GA, but it was Tonga who was awarded the honour. Our committee decided not to apply again for 2019, mainly due to geographical/engagement challenges presented by having consecutive events in the Pacific.

Collaborating with SWYAA Ecuador, SWYNZ donated a doll to the Guayaquil Isseki event that marked 100 years of diplomatic and cultural relations between Japan and Ecuador. While travelling through Ukraine I picked up their contribution to the festival as well, and assisted with promotion and presentation of the SWY Ukraine contribution (and others) at the event.

Looking forward, we have the opportunity to assist SWYAA Australia as they prepare for two port of call visits from Nippon Maru in February 2019. I have been invited to participate as Secretary to the Japan-Australia conference on 2 and 3 August, after which I hope to be able to advise the SWYNZ executive further on how we can play a supportive role.

Garreth Stevens